

PROCUREMENT SUB (FINANCE) COMMITTEE

Wednesday, 7 October 2020

Minutes of the Virtual Meeting of the Procurement Sub (Finance) Committee held at 1.45 pm

Present

Members:

Deputy Robert Merrett (Deputy Chairman)	Deputy Jamie Ingham Clark
Randall Anderson	Jeremy Mayhew
Deputy Roger Chadwick	Susan Pearson
Michael Hudson	

Officers:

Christopher Bell	- Chamberlain's Department
James Rooke	- City Surveyor's Department
Graeme Low	- City Surveyor's Department
Nick Richmond Smith	- Chamberlain's Department
Sharon Lokko	- Chamberlain's Department
Lisa Moore	- Chamberlain's Department
Oliver Watling	- Chamberlain's Department
Oliqur Chowdhury	- Chamberlain's Department
Alice Lobb	- Barbican Centre
Becky Rigg	- City of London Police
Graeme Low	- City Surveyor's Department
Alex Maugher	- Chamberlain's Department
Kenny Stewart	- Chamberlain's Department
Antoinette Duhaney	- Town Clerk's Department

1. APOLOGIES

Apologies for absence were received from Deputy Hugh Morris.

2. MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA

There were no declarations.

3. PUBLIC MINUTES OF THE PREVIOUS MEETING

RESOLVED – That the public minutes of the meeting held on 9th September 2020 be agreed as a correct record.

4. PROCUREMENT SUB COMMITTEE WORK PLAN 2020

The Sub Committee considered a report of the Chamberlain updating the workplan for future meetings.

RESOLVED – That the report be noted.

5. **CITY PROCUREMENT EFFICIENCY AND SAVINGS TARGET 2020/21**
The Sub Committee considered a report of the Chamberlain advising members of the Efficiency and Savings target set for City Procurement for 2020/21.

RESOLVED – That the Procurement Efficiency and Savings target of £6,080,432 for the 2020/21 financial year be noted.

6. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB-COMMITTEE**

There were no questions.

7. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

There was no urgent business.

8. **EXCLUSION OF THE PUBLIC**

RESOLVED - That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for items 12 – 16 on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Local Government Act.

9. **NON-PUBLIC MINUTES OF THE PREVIOUS MEETING**

RESOLVED – That the non-public minutes of the meeting held on 9th September 2020 be agreed as a correct record.

10. **NATIONAL FRAUD AND REPORTING SERVICE STAGE 1 STRATEGY**

The Sub Committee considered a joint report of the Chamberlain and the Commissioner of the City of London Police seeking approval of a procurement strategy to select preferred supplier(s) and award contract(s) for the provision of the next generation Fraud and Cyber Crime Reporting and Analysis Service.

11. **ART TRANSPORTATION FRAMEWORK PROCUREMENT STAGE 2 AWARD**

The Sub Committee considered a report of the Chamberlain seeking approval to award of the proposed Art Transportation Framework Agreement.

12. **MINOR WORKS MTC LOT 1 BUILDING FABRIC MAINTENANCE & MINOR WORKS MTC LOT 2 MECHANICAL AND ELECTRICAL WORKS**

The Sub Committee considered a report of the City Surveyor setting out proposals to extend both contracts utilising the optional 2-year extension.

13. **DEPARTMENTAL RESPONSE TO LATEST CHIEF OFFICERS PURCHASE CARD REPORT**

The Sub Committee considered a report of the Chamberlain addressing continuing concerns of Members on the use of purchase cards.

14. **STAGES 1 (STRATEGY) & 2 (CONTRACT AWARD) COMBINED REPORT FOR PROVISION OF ELECTRICITY AND GAS SUPPLIES**

The Sub Committee considered a joint report of the Chamberlain and the City Surveyor seeking approval of the procurement strategy for selection of a

preferred supplier and award of contract for the provision of electricity and gas supplies.

15. **NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB-COMMITTEE**

There were no non-public questions.

16. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE SUB-COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

The Sub Committee considered one item of business.

The meeting closed at 3.37 pm

Chairman

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